

Document Analysis Worksheet*

What is the title of your document?

Date(s) of the document:

Who produced the document? (Name of person or group)

Are there any images/symbols on the document? If so, what do they represent/what message are they trying to get across?

Are any colors (other than black and white) used on the document? Does the use of color convey any additional meaning beyond the words and images?

Are there any terms or names of people/places in the document that you are unfamiliar with? How could you find out more about them to enhance your understanding of the document?

Why do you think this document was written/produced?

Who is the intended audience of the document?

How do you think people that are NOT part of the intended audience responded to it?

Does the document convey the message the creator(s) hoped it would effectively? Why or why not?

Write a question to the author(s) that is left unanswered by the document: