

RESEARCH PROJECT

At the beginning of the semester you will choose a city, not in your home nation with a population of at least 200,000 people, that you will study on your own. Following the format of *The Spirit of Cities*, you will need to come up with a single word or short phrase that you feel represents the city in question, and will focus your paper on how you have come to that conclusion. In other words, you will choose and focus on a theme about your city.

Your research project will be done in several stages, making it more manageable and hopefully not too overwhelming. Time has also been earmarked in the syllabus for you to meet with Dr. Myers to check in about your progress and ask questions. (Note: These meetings are NOT optional.) All deadlines for written components are @ Midnight.

Stage #1: Paper Proposal & Preliminary Bibliography due Thursday 22 February

Your proposal should be 200-300 words in length, typed, double spaced, in 12-pt. font, with 1-inch margins. In your proposal you should say what you think the theme of your paper will be (it will be okay to change it later, but you should definitely give it a good deal of thought early on). You should also provide bibliographic entries with 3-4 sentence long annotations for at least the three articles you plan to use, properly formatted according to *Chicago Manual of Style* guidelines. The best library tools to use in finding scholarly articles for this project are Academic Search Complete and J-STOR.

Stage #2: First Draft of Paper due Tuesday 13 March

Your first draft must be at least 1000 words in length. You may write more than that if you like. It should be typed, double spaced, in 12-pt. font, with 1-inch margins. You will also need to utilize footnotes in *Chicago Manual of Style* format for all the sources you use in writing your paper (see back of page for more details). Since this is a first draft, you do not need to have a conclusion. It will be fine to have your introduction (with thesis statement) and the start of your argument, with some issues left hanging because you still have more research to do. Do not use the first person in writing your research paper.

Stage #3: Final Draft of Paper due Thursday 17 April

Your final paper must be a minimum of 2500 words in length (including footnotes). Any errors noted on the first draft of your paper should be fixed. Images or data you plan to use in your mapping presentation should be discussed. The primary goal of your paper is to explain the identity of your chosen city, supported with appropriate and convincing research. A minimum of three scholarly articles and three books must be utilized. Grades will be based on how effectively you convey your conclusions about your city. This includes both the quality of the research you have done and how well you have written about it (so yes, grammar and spelling do matter). You must also have a bibliography, formatted according to the *Chicago Manual of Style*.

Stage #4: Digital Mapping & Map Presentation on Monday 7 May @ 11:30 a.m.

Although you will not need to present your map until May, you would do well to work on the descriptions of locations you plan to include throughout the course. Also, keep track of references for this information too. For details see the Digital Mapping assignment sheet.

Using Footnotes

For any piece of information or ideas you use from another source, you must provide a reference. Let me repeat that...for *any* piece of information or ideas you use from another source, you must provide a reference. In addition, you must place quotation marks around any direct wording you take from a source, even if it is only three or four words. As a general rule, you should have at least one footnote per paragraph in your paper. You may list more than one source in the footnote to save you making too many of them, but you must have all the knowledge you have “borrowed” properly cited.

For this paper, please use footnotes. Your computer will automatically insert them for you. To insert a footnote, place cursor at the end of the sentence and do as follows:

- ★ In the newest version of Microsoft Word (for Windows)...go to the Reference tab.
- ★ Click on "Add Footnote..."
- ★ Automatically a new "footnote" will come up at the bottom of your paper, set to the correct footnote number you should be on. At that point you will type in your reference information according to *The Chicago Manual of Style*. After you are finished, you can move your cursor back to the main text of your paper with your mouse. It is also good to know that you can cut, paste, and copy footnotes just as you can any other text (by highlighting the number in the paper itself and performing whichever function you need) and all the reference information will move along with the number.
- ★ Footnotes are normally in 10pt. font.
- ★ Do not change the default settings the computer uses for your footnotes, they should all be correct already.
- ★ There will NEVER be two footnotes with the same number.
- ★ Finally, footnotes are NOT footers and should not be in your footer.

We will discuss the use of footnotes in class, but if you have any additional questions, do not hesitate to ask Dr. Myers for assistance.

Here are some examples to help you in laying out your references:

¹ INTG 213: Global Cities, February 15, 2018.

² Daniel A. Bell and Avner de-Shalit, *The Spirit of Cities: Why the Identity of a City Matters in a Global Age* (Princeton, NJ: Princeton University Press, 2011), 124-25.

³ INTG 213, March 22, 2018.

⁴ *The Spirit of Cities*, 75.

⁵ Manfred B. Steger, *Globalization: A Very Short Introduction* (Oxford: Oxford University Press, 2009), 30.

⁶ François Vergès, "One World, Many Maps," *interventions* 7, no. 3 (2005): 342-45.

⁷ *Globalization*, 68-70.

⁸ "One World, Many Maps," 343.

Note: If you have a copy of Kate Turabian's *A Manual for Writers of Research Papers, Theses, and Dissertations* (available in the Bookstore or at the Writing Center) the format for references that you will need are in it. The formatting for a bibliography requires the information to be put in a slightly different order. Examples of this will be listed after B: in Turabian's guide, while footnote formats are listed after N: for each type of source.